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| Genevieve Tonniges | 1720 Road P  York, NE, 68467  **(402) 363-8863**  **tonniges.genevieve18@yorkdukes.org** |
| EXPERIENCEWessels Living History Farm, York — *Docent/Junior Curator*MAY 2008 - PRESENT At Wessels Living History Farm, I had the responsibilities of giving tours, teaching classes, maintenance, appraising, scheduling tours, cataloging, and planning events. I refined my communication, listening, and organizing skills.  **Naber’s Produce,** Waco — *Laborer/Salesperson* June 2012 - October 2014 Working with Naber’s Produce, I developed exceptional money handling skills, as well as people skills, along with a strong work ethic. EDUCATION: York High School, York — *2014 - 2018*. Extracurriculars: Mock Trial, One-Act, Quiz Bowl, Academic Decathlon, Spring Musical, Bowling, National Honor Society, Lights & Sound, FFA, FBLA, SkillsUSA and Basketball Student Managing.  COMMUNITY SERVICE: Through National Honor Society (ACES) I volunteered for many community service projects and earned 20 service hours per year. With FFA, we did community service all year, including changing the batteries in elderly people's smoke detectors. SKILLS Through my work experiences, I acquired superior communication skills. I can communicate with people of all ages, verbally, and through my writing. I am good at keeping records, scheduling, listening, and catering to people’s needs. I am a fast learner, and can pick up anything almost immediately. I like to work quickly, but I also pay very careful attention to even the most tedious of tasks. | AWARDS **January of 2014, I won the “hometown heroes” award for being the youngest employee at Wessels Farm.**  **I won third place at State FFA for a public speaking event, in April of 2016, and 5th in 2015.**  **I am certified in Microsoft Office 2014.**  **OBJECTIVE**  I believe in helping people out whenever I get the chance. I take pride, at the end of the day, in knowing that I have helped another person achieve an important goal.  I believe in teamwork, because nobody is infallible. The best work is collective work, and when a team works like a well-oiled machine, great things will come. |